



STAWELL HARNESS RACING CLUB

COMMUNITY DEVELOPMENT GRANTS PROGRAM

ACQUITTAL REPORT

An acquittal report ensures that grant recipients have administered grant funds responsibly and in line with the terms and conditions of the grant agreement. It consists of a written report that summarises the extent to which the project outcomes were achieved and a financial statement detailing how the funds were spent.

Stawell Harness Racing Club Community Development Grants Program requires all grant recipients to complete and return an acquittal report within 3 months from the notification of grant approval. Failure to provide an acquittal makes an individual, group or organisation ineligible for future financial assistance.

Project name	
SHRC Grant	COMMUNITY <input type="checkbox"/> MINOR GRANT <input type="checkbox"/>
	AMOUNT \$ <input type="text"/> Date Received <input type="text"/>
Organisation Name	<input type="text"/>
Postal address	<input type="text"/>
Contact person	Position: <input type="text"/>
Contact numbers	Telephone: <input type="text"/> Mobile: <input type="text"/>
Email address	<input type="text"/>

Project evaluation:

Briefly describe how successful the project was, the degree to which objectives were met, benefits to the community, who was involved in the project, strengths or weaknesses identified etc..

*** Please attach any relevant media articles, brochures, newsletters and photographs which Stawell Harness Racing Club may use to promote this Community Development Grant Program.**

Name	
Position in organisation	
Signature	
Date	

Reports can be mailed to: Community Development Grant
Stawell Harness Racing Club
PO BOX 105
STAWELL. VIC. 3380.

Emailed: stawharn@vic.chariot.net.au

Or delivered to: 78 PATRICK STREET, STAWELL.